

**ITEM # 1** The Chairman, David Cloyd, called the meeting to order at 7:35 P.M., on Thursday September 12, 2002.

**ITEM # 2<sup>3/4</sup> ROLL CALL**      **PRESENT:** David Cloyd  
Lynne Gregory  
Nancy Wheeler  
Audre Zembrzuski  
Steve Zhang, Student Representative

**STAFF:** Brian Stoutenburg, Library Director

Motioned by Gregory  
Supported by Zembrzuski

MOVED, TO EXCUSE JOANNE ALLEN CARRIED.

Yeas:            4 — Ayes. Cloyd, Gregory, Wheeler, Zembrzuski

**ITEM # 3 APPROVAL OF MINUTES OF MEETING OF AUGUST 8, 2002.**

Motioned by Zembrzuski  
Supported by Cloyd

MOVED, TO APPROVE THE MINUTES OF THE MEETING OF AUGUST 8, 2002 AS WRITTEN.

Yeas:            4 — Ayes. Cloyd, Gregory, Wheeler, Zembrzuski

**ITEM # 4 APPROVAL OF AGENDA.**

Motioned by Gregory  
Supported by Zembrzuski

Yeas:            4 — Ayes. Cloyd, Gregory, Wheeler, Zembrzuski

MOVED, TO APPROVE AGENDA CARRIED.

**ITEM #5 <sup>3/4</sup> POSTPONED ITEMS <sup>3/4</sup> None.**

**ITEM #6 REGULAR BUSINESS**

**Youth Services Department Tour.** Michele McQuaid, who coordinates the Youth Services Area gave an overview of responsibilities and then a tour of the department.

**Suburban Library Cooperative Board Meeting.** The Troy Public Library Board will rotate out for one year of having a direct representative on the SLC Board. Lynne Gregory, as the outgoing representative was invited to the annual meeting so that the SLC Board could express their appreciation for his services on October 28, 2002.

**Staffing Organization.** The list of descriptive words about the Library's Organizational Culture was reviewed.

## **ITEM #7 <sup>3</sup>/<sub>4</sub> REPORT AND COMMUNICATIONS**

**Board Member comments.** Zembrzuski reaffirmed that computer games other than educational ones in YS should not be part of the Library's services. She commented on the high level of our piano performances, and suggested we consider the ability for patrons to checkout materials in YS particularly when the library is very busy. She also made mention of how nice it is to have a book in which patrons can write comments about the displays and exhibits. Cloyd pointed out the continued diversity in the library, which strongly speaks for the need to further develop the International Collection. It was suggested that perhaps the Friends could recruit students to help with the book donations that are crowding the hallway at times.

**Monthly Reports (August).** Circulation for the month of August compared with the same time period a year ago showed an increase of 8.3%. There was an increase in Patron visits by 3.6%. Program attendance was down 19.5 %. The number of library programs offered was up 27%. Participants in the Adult Summer Reading Program totaled 165, up 63% from last year. Young Adult participation doubled over the previous summer to 130 participants, and 900 children completed the Youth Services Summer Reading Program, up 40% from last year.

### **Staff Changes.**

New: Julia Bondarenko, Library Assistant; Sangeetha Mohanraj, Page  
Resigned: Chelsea T. Zaug, Page  
Terminated: Naseem A. Hashim, Page

**Gifts.** Two gifts totaling \$75.00 were received.

**Informational Items.** September TPL Calendar

**Contacts and Correspondence.** 19 written comments from the public were noted.

**Public Participation.** There was no public participation.

Motioned by Zembrzuski  
Supported by Gregory

MOVED, TO CHANGE THE NEXT MEETING TO OCTOBER 17, 2002 CARRIED.

Yeas: 4 — Ayes. Cloyd, Gregory, Wheeler, Zembrzuski

The Library Advisory Board meeting adjourned at 8:50 P.M.

Respectively submitted,

Brian Stoutenburg  
Library Director